

**NORTHERN DELTA  
GROUNDWATER  
SUSTAINABILITY AGENCY**

**Minutes of Wednesday May 25, 2022  
Northern Delta Groundwater Sustainability Agency Meeting**

Walnut Grove Presbyterian Church, 14120 Grand Ave, Walnut Grove, CA 95690

**1. Call to Order**

The meeting was called to order at 9:10 a.m. by Chair Van Loben Sels.

**2. Roll Call**

NDGSA Members Representatives:

RD 744 – Brad Van Loben Sels, Chair

RD 501 – Craig Nakahara, Vice-Chair

RD 813 – Norm Peters

RD 1002 – Jeff McCormack,  
Secretary/Treasurer

RD 369 – Topher Chan

RD 2110 – Jerred Dixon

Osha Meserve, General Counsel

Soluri Meserve

Erik Ringelberg, California Director,  
The Freshwater Trust

Chris Thomas, Policy Specialist,  
The Freshwater Trust

Anna Swenson, Outreach Coordinator,  
The Freshwater Trust

Associate Member Representatives:

RD 38 – Emily Wells

Quorum established with six Members (nine total votes) present throughout the meeting.

**3. Public Comments**

None.

**4. Review & Approve 12/13/2021 Board Meeting Minutes**

*Action – Motion to approve the 12/13/21 Minutes by Secretary McCormack, seconded by Member Peters. Motion passed unanimously.*

**5. Chair, Vice-Chair & Treasurer/Secretary Reports**

No other reports from the Chair, Vice-Chair, or Secretary/Treasurer.

*Action – None.*

## **6. NDGSA Member Status & Associate Member Activities**

### **GSA-RD 755 Dissolution**

Discussion – Staff updated the Board about the dissolution of RD 755 and the annexation of that area by RD 551. This results in the loss of one NDGSA Member Agency, but does not negatively affect the Agency since the acreage will now be included in RD 551. Staff will handle the administrative matters to formalize this change.

*Action – None.*

### **GSA-RD 551 South American Subbasin Participation and Proposed MOU**

Discussion – Staff informed the Board that RD 551 wants to remain an associate member, and, per prior Board direction, staff are negotiating the terms of a Memorandum of Understanding (MOU) to formalize this relationship. The Board advised that it would prefer the repayment of 2021-22 FY fees by RD 551 to occur over two years rather than three years.

*Action – None.*

### **Staten Island in Eastern San Joaquin Subbasin Planning**

Discussion – Staff updated the Board about the status of Associate Member RD 38 – Staten Island and activities in the Eastern San Joaquin Subbasin. At this time, RD 38 owed the NDGSA \$11,500 to fund the NDGSA's support, a sum that Staff expect to receive in the coming weeks.

*Action – None.*

## **7. Subbasin GSP Implementation**

### **South American Subbasin Planning and Proposed MOU**

Discussion – Staff provided the Board an update on the status of activities in the South American Subbasin, namely that the GSP has been finalized and submitted to the state, so the GSAs are now negotiating the terms of an MOU to govern GSP implementation.

*Action – Secretary McCormack moved to approve Resolution 2022-001 Authorizing MOU for South American Subbasin GSP Implementation, seconded by Member Peters. Motion passed unanimously.*

### **Solano Subbasin Planning and Proposed MOU**

Discussion – Staff updated the Board on the status of activities in the Solano Subbasin. With the final GSP submitted, the GSAs are now negotiating a GSP implementation agreement.

*Action – Member Peters moved to approve Resolution 2022-002 Authorizing Collaboration Agreement for Solano Subbasin GSP Implementation, seconded by Vice-Chair Nakahara. Motion passed unanimously.*

## **8. SGMA Regulatory Developments**

Discussion – The NDGSA's General Counsel informed the Board of new regulatory measures that require GSAs to coordinate with Counties on new groundwater well applications. Staff evaluated the approaches taken elsewhere and formulated a proposed approach to ensure consistency with California Executive Order N-7-22 in both the Solano and South American Subbasins.

*Action – Vice-Chair Nakahara moved to approve Resolution 2022-003 Establishing Groundwater Well Procedures for the South American Subbasin, seconded by Member Peters. Motion passed unanimously. Secretary McCormack abstains.*

*Action – Member Peters moved to approve Resolution 2022-004 Establishing Groundwater Well Procedures for the Solano Subbasin, seconded by Member Chan. Motion passed unanimously. Secretary McCormack abstains.*

## **9. Previous 2020-21 Fiscal Year – Financial Audit Findings**

Staff reported that the NDGSA has received all revenue and invoices for the 2020-21 FY. The NDGSA's realized revenue covered the Agency's expenses for the fiscal year. With Staff support, Boden, Klein & Sneesby completed an audit of the 2020-21 FY. The audit concluded that the NDGSA's financial statements appear accurate and correct and do not show any indication of material misstatement.

*Action – Members directed staff to retain Boden Klein & Sneesby for the 2021-22 FY audit.*

## **10. Current 2021-22 Fiscal Year Budget Update**

### **Grant Updates**

Staff informed the Board that they continue to monitor solicitations and public notices for potential grant opportunities. No such opportunities arose recently but with new and expanded funding programs there may be grant opportunities in the upcoming year. Staff explained that it is likely that any such grant opportunities would be pursued through the respective Subbasin Collaboratives with the support of the NDGSA, rather than independently by the NDGSA.

*Action – None.*

### **Status of Fee Collection**

Staff provided the Board an update on the collection of the NDGSA's property-based fees. At this time no issues have arisen and collections are occurring as anticipated.

*Action – None.*

### **Status of Agency's Current Financial Budget**

Staff reported that the Agency has continued to receive invoices for services regularly. Taken together, the NDGSA's expenses for the current 2021-22 FY are on track to be below the budget.

*Action – None.*

## **11. Upcoming 2022-23 Fiscal Year – Budget & Associated Fee Adoption**

Discussion – Staff presented a proposed budget to the Board and explained the underlying reasoning. Staff explained that the proposed budget is very similar to the adopted budget from the 2021-22 FY, and the majority of the individual line-item projections were carried over from the previous year without change. As with prior years, the proposed budget of \$77,675 includes a reserve of 10% to account for uncertainty and property-based fee collection. The proposed budget is conservative in that it does not consider Associate Member contributions.

*Action – Secretary McCormack moved to adopt Resolution 2022-005 Adopting 2022-23 Fiscal Year Budget, seconded by Chair Van Loben Sels. Motion passed unanimously.*

*Action – Secretary McCormack moves to adopt Resolution 2022-006 Adopting 2022-23 Fiscal Year Property-based Fees, seconded by Member Chan. Motion passed unanimously.*

**12. Staff Report**

No further reports at this time.

**13. Agenda Proposals, Time and Place of Next Board Meeting, TBD Fall 2022**

Next meeting is scheduled for December 14, 2022 at 9 am at the Walnut Grove Church.

**14. Adjournment**

Meeting adjourned at 10:15 am by Chair Van Loben Sels.

*Respectfully submitted by Anna Swenson*